**College Council Meeting**

**Minutes**

**March 3, 2022**

**3:15 - 5:00 PM**

**COMMITTEE FUNCTION:**

The College Council is the highest policy recommending body in the District. The Council must involve and utilize the opinion of all constituent groups. Given the Council's position in the governance structure, the specific areas of responsibility can be delineated as follows:

1. College Council is responsible for the review and supervision of all District committee systems.
2. The Council serves as the final "review" body for all policy recommendations emanating from District committees.
3. The Council remains the highest policy articulation group for the District, and therefore must insure that all District constituencies have had adequate participation in the formation of policy issues.
4. College Council will review District plans with an eye to identifying aspects of the plans that have implications for policy, procedures and/or committee charges. The purpose of this review will be to ensure that appropriate conversations have taken place between initiators/authors of the plans and the constituent group(s) or District personnel responsible for the policy, procedure and/or committee charges.

Ad hoc study groups or task forces, with appropriate constituent participation, may be formed by College Council when topics fall outside the range of the existing committee structure or involve multiple constituent groups.

**Present**: Laura Aspinall, Pedro Avila, Anne Donegan, Sarah Hopkins for Gene Durand, Kate Jolley, Sean Martin, Jane Saldaña-Talley, Sandy Sigala, Delashay Carmona-Benson, Julie Thompson, Debbie Weatherly, Lisa Beach as guest, (Karolina Nazario - notetaker)

# REVIEW of AGENDA

Jane added item 4. Governance: Release of the Town Hall Video

Debbie asked a question regarding adding a Classified Senate seat for the upcoming VPAA hiring committee. Julie clarified that the composition of hiring committees is determined by Board Policy and should be addressed during policy revision. A brief discussion followed regarding the hiring policies and practices and how Classified Senate can be involved in the future.

# ANNOUNCEMENTS/INFORMATION

1. ACCJC Peer Review Debrief

The Visiting Team provided their Exit Report earlier in the day.

Julie added that the policy and procedure work that is being done under CCLC templates should be summarized and posted on SRJC website for everyone to have access to the progress of the process.

**APPROVAL OF MINUTES**

1. January 20, 2022 Meeting Minutes – approved as amended
2. February 3, 2022 Meeting Minutes – approved as presented

# COUNCIL ORGANIZATION

1. Review of Spring calendar
2. March retreat dates and goals

The two potential retreat dates were identified as Tuesday, April 5th, 12-5 p.m., with a break from 2-2:30 p.m.; and Thursday, April 7th, 12-5 p.m. The goal will be to identify tasks/work products of each committee as well as additional tasks that are not being done and need to be added to committee charges. Additional homework for College Council members will be identified at the next meeting.

**BOARD POLICY/ADMINISTRATIVE PROCEDURES - DISCUSSION AND POSSIBLE ACTION**

1. Accreditation-related BP/AP updates – Vice Presidents ([Teams](https://srjc.sharepoint.com/%3Ax%3A/s/CollegeCouncil/ETpDUWoHaD5Dna1L3v0tE1EB5ExDZ2CZeJvZUQu39sBGyA?e=5JdWFd))

Jane shared a master spreadsheet where Executive Assistants for chapter leads have been updating information on progress of various BPs and APs. A discussion followed regarding updating the various constituent group involvement process. Additional discussion regarding process will follow at another meeting.

**GOVERNANCE - DISCUSSION AND POSSIBLE ACTION**

1. District Online Committee (DOC), recommend prioritize review

Julie requested that College Council prioritize review of DOC’s committee charge as lack of a clear charge has made it difficult for the committee members. The charge has an acute need in the area of working conditions, other subjects of bargaining, and the relation between the committee’s work and the Academic Senate’s areas of responsibility. Jane and Julie will attend a DOC meeting to speak about this work with the members, and Jane added that some of the committee work being done in College Council will need to be communicated with other committees, too, in person and not just via email.

1. Governance System Redesign Factors/Considerations/Principles – Next Steps

A final document was shared with the Council.

1. Communications to College Community/Committee Co-Chairs –

An upcoming communication from the College President will include an input form in order to receive feedback from the college community. Jane clarified that others should have a chance to take a look at and comment on the work that College Council is doing.

1. Release of Town Hall Video

The recording of the May 2021 Town Hall meeting on governance is finished and will be posted soon on the [committee webpage](https://committees.santarosa.edu/).

**PENDING/FUTURE ITEMS -** [**Teams**](https://srjc.sharepoint.com/%3Af%3A/s/CollegeCouncil/Epa0Um5vK6xBgeCkY0x3k50BejcgYlaq-m2tsr1u7Mtz9A?e=2RvVQd)

**College Council Meetings for 2021-2022**

All meetings are on the 1st and 3rd Thursdays of the month at 3:15 p.m. Agendas will be distributed electronically before each meeting. If you have agenda items that you plan to bring forward, please contact Jane Saldaña-Talley and Julie Thompson (cc: Karolina Nazario).

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| **Fall 2021** | **Spring 2022** |
| ~~Thursday, September 2~~~~nd~~ | ~~Thursday, January 20~~~~th~~ |
| ~~Thursday, September 16~~~~th~~ | ~~Thursday, February 3~~~~rd~~ |
| ~~Thursday, October 7th~~ (cancelled) | ~~Thursday, February 17~~~~th~~– PDA Day |
| ~~Thursday, October 21~~~~st~~ | ~~Thursday, March 3~~~~rd~~ |
| ~~Thursday, November 4~~~~th~~ | Thursday, March 17th  |
| ~~Thursday, November 18~~~~th~~ | Shared Governance Retreat Tuesday, April 5th  |
| ~~Thursday, December 2~~~~nd~~ | Thursday, April 7th (retreat) |
| ~~Thursday, December 16~~~~th~~ | Thursday, April 21st  |
|  | May 5th – Faculty Recognition Awards |
|  | Thursday, May 19th  |